

**AIRPORTS AUTHORITY OF INDIA**  
**REGIONAL HEAD QUARTERS**  
**SOUTHERN REGION, CHENNAI**

In order to engage qualified and experienced Engineering Manpower at RCS Airports as site Engineers/Consultants, the Services of a Consultant is required on temporary basis in the following Airports in Southern Region.

Applications are invited from Engineer (Electrical) retired from AAI, other PSUs and Central/State Government Departments having minimum ten (10) years experience in similar nature of work on job contract basis for the following stations of Airports Authority of India, Southern Region.

The retired officials should be medically fit and the upper age limit will be 63(sixty three) as on **01.02.2019**.

<b>S. No.</b>	<b>Name of Airports</b>	<b>Manager Level (Engineering Electrical)</b>
1.	THANJAVUR	01
2.	VELLORE	01

**LAST DATE OF SUBMISSION OF APPLICATION IS 11.02.2019.**

**AIRPORTS AUTHORITY OF INDIA**  
**HRM DIRECTORATE**  
**REGIONAL HEADQUARTERS,**  
**SOUTHERN REGION, CHENNAI**

In order to engage qualified and experienced Engineering Manpower at RCS Airports as site Engineers/Consultants, the services of a Consultant is required on temporary basis at THANJAVUR & VELLORE Airports. The scope of work and other details of activities to be performed by the Consultant are as hereunder:

**ELIGIBILITY:**

- 1.1. The candidate should be an Engineer (Electrical) retired from AAI, other PSUs and Central /State Government Departments.
- 1.2 The Retired Officials should be medically fit and age not more than 63(sixty three) years as on 01.02.2019.
- 1.3 The minimum experience should be of ten (10) years in the relevant fields.
- 1.4 The eligible candidate should be clear from Vigilance/Disciplinary angle at the time of retirement. In this regard, the candidate has to submit supporting document from his previous Government Department.

**PERIOD OF ENGAGEMENT:**

- 2.1 The duration of engagement of Consultant shall be for six (06) months which may be further reviewed and extended by another six months as per requirement.
- 2.2 However, the services of Consultant may be terminated at any time by giving one month notice without any liability and the decision of the Management will be final.

**STATEMENT OF OBJECTIVES/JOBS TO BE CARRIED OUT:**

- 3.1 The Consultant, irrespective of the level of officer, shall be responsible for estimation, construction & site supervision, Quality Control and Quality Assurance, record of measurements, preparation and certification of bills etc., complete for all Engineering works.
- 3.2 On engagement, the Site Engineer/Consultant shall be under administrative control of the Airport Director of nearest AAI Airport and under Technical control of GM(Engg) posted at the nearest Airport/Regional Head Quarters.
- 3.3 The Authority with regard to writing/signing/submission of statement for the work assigned /to be assigned, to the Consultant shall be of Airport Director, or duly authorized AAI official. The Consultant shall not write any letter any of the Authority inclusive of Central/State Government at his own.

3.4 **Confidentiality of data and documents:** The Intellectual Property Rights(IPR)of the data collected as well as deliverables produced for the Department shall remain with the Department. No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or the information collected for the purpose of this assignment or during the course of the assignment for the department, without the express written consent of the Department. The Consultant shall be bound to hand over the entire set of records of assignment to the Department before the expiry of the contract and as advised by the Appointing Authority or his authorized representative and it is a binding to Consultant.

3.5 **Conflict of interest:** The Consultant appointed by the Department, shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Department.

3.6 The Consultant shall not make any commitment with the Central/State Govt. or any other department on behalf of AAI.

#### **REMUNERATION:**

4.1 Consultant engaged among Govt./PSU/Board/Authority retired officials/Retired defence (Air force, Navy, Army) Personnel: The Consultant shall be paid a lump sum remuneration of the last pay drawn by the official from his previous employer i.e. Last Pay Drawn + DA - (Basic Pension+ Dearness Relief on the Basic pension). The basic pension and applicable dearness relief on pension shall be considered as on date of retirement of Govt. officials.

4.2 Consultant engaged from open market i.e. other than AAI /Govt./PSU/Board/Authority retired officials: The rate of honorarium shall be as follows:

<b>Designation</b>	<b>Rank</b>	<b>Honorarium</b>	<b>Conveyance</b>	<b>Telephone</b>
Jr. Consultant	Manager	65,000/-	1,500/-	-

4.3 Consultant engaged among retired officials of AAI: The rate of honorarium shall be as follows:

<b>Designation</b>	<b>Rank</b>	<b>Honorarium</b>	<b>Conveyance</b>	<b>Telephone</b>
Jr. Consultant	AGM/ SM / M	50,000/-	1,500/-	-

4.4 If the services of Consultant be required at other Airports in the state, he/she shall be entitled for TA/DA and accommodation as is admissible to the serving officer of AAI at the level of Manager.

4.5 The Consultant is not eligible for any other perks and allowances other than the remuneration as offered by AAI.

## **TAX DEDUCTION AT SOURCE:**

5.1 The Income Tax or any other tax liable to be deducted, as per the prevailing rules will be deducted at source before effecting the payment, for which the Department will issue TDS Certificate(s). GST as applicable shall be payable extra, at the prevalent rates.

## **LEAVE:**

6.1 The Consultant shall be eligible for 12 days leave in a calendar year on pro-rata basis. The un-availed leave in a calendar year cannot be carried forward to next calendar year or en-cashed at the end of the tenure.

6.2 AAI will be free to terminate the services of the Consultant, in case the Consultant remains absent for more than 15 days beyond the entitled leave in a calendar year.

6.3 Airports Authority of India does not undertake any liability for providing any medical facility to the Consultant or his dependents, which is existing in AAI and there will be no other financial liability on the part of AAI, since the remuneration is inclusive of everything

## **SELECTION CRITERION:**

7.1 The appointment of retired govt. officials as Consultant would be made through advertisement on AAI website.

7.2 The appointment of Consultant will be on full-time basis and they would not be permitted to take up any other assignment(s) during the period of consultancy.

7.3 Absolute transparency in the selection process of Consultant would be maintained and a committee would be constituted for the purpose.

7.4 The selection of the candidate will be done as per the prevailing AAI Policy.

7.5 The Department reserves the right to cancel this advertisement and not to proceed in the matter and at any stage, accept or reject any or all offers without giving any explanation, whatsoever.

7.6 Termination of Agreement: The Department may terminate a contract to which these terms apply if:

- i) The Consultant is unable to address the assigned works
- ii ) Quality of the assigned works is not to the satisfaction of the Department.
- iii) The Consultant fails in timely achievement of the milestones as finally decided by the Competent Authority
- iv) The Consultant is found lacking in honesty and integrity

v) The Department reserves the right to terminate the contract, by giving fifteen days notice to the Consultant.

7.6 In case the information furnished by the applicant is found to be false at any stage, the same will invite disqualification and /or action as deemed appropriate by AAI whose decision shall be final and binding.

7.8 Interested candidates may send their application through e-mail [gmhrsr@aai.aero](mailto:gmhrsr@aai.aero) and in hard copy in the specified format (**Annexure-I**) on or before **11.02.2019** at the following address.

General Manager(HR),  
Airports Authority of India,  
Regional Headquarters, Southern Region,  
Operational Offices Complex,  
Meenambakkam,  
Chennai-600027.

**E-mail: gmhrsr@aai.aero**

**ANNEXURE-I**

**How to apply?**

The persons who fulfils the eligibility conditions after going through details of scope of work and terms and conditions and other details may apply in prescribed format as given below:

**FORMAT FOR APPLICATION**

(I) Name :

Recent Self-attested  
Photograph

(ii) Date of Birth :

(iii) Address for Correspondence:

(iv) Contact No: Land Line ..... Mobile.....

(v) E-mail ID:

(vi) Academic qualification (in reverse order, starting from the latest)

S.No.	Degree	Year		Stream/Subjects	University	Class/Division distinction (if any)
		From	To			

(vii) Relevant experience:

(a) Year wise tasks/highlights of similar nature carried out during last 10 years with all details including the employer, position held and pay-scale:

Sl. No.	Organization	Post held with Pay scale	Year		Responsibility Handled	Remarks
			From	To		

(b) Certificate from previous employer regarding Vigilance/Disciplinary Clearance during the job with the organization to be enclosed.

Place: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_