



ICMR-NATIONAL INSTITUTE OF EPIDEMIOLOGY

R-127, Second Main Road, TNHB, Ayapakkam,
Chennai – 600 077
Telephone: 044-26136311 / 26136251

No. NIE/PE/Advt/2018/05

Dated: 29.12.2018

WALK-IN-WRITTEN TEST/INTERVIEW

Candidates are invited to attend Walk-In Interview / Written Test between 9.00 AM to 10.00 AM for Project posts on contract basis at NIE, Chennai, on the dates mentioned against the post as detailed below (please refer website for changes if any in the date of interview)

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| Name of the post | Project Scientist C - Laboratory (Non-Medical) |
| Number of posts | One (1) |
| Date of Walk Interview | 09.01.2019 |
| Name of the Project | “Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Thiruvallur District, Tamil Nadu, India) |
| Place of posting | NIE, Chennai/Tiruvallur study site |
| Essential Qualification | i) First class Master’s degree in Microbiology/Medical Lab Technology/Bio Technology from a recognized university with four (4) years R&D/ teaching experience in the above relevant subjects. OR ii) Second class M.Sc + Ph.D degree, both in Microbiology/Medical Lab Technology/ Bio Technology from a recognized University with four (4) years R&D/ teaching experience in the relevant subject after M.Sc + Ph.D. |
| Desirable Qualification and Experience | a) Doctoral degree/Post-doctoral experience in Microbiology/ Medical Lab Technology/Molecular Biology/ Virology b) Knowledge/ experience in Molecular Micro Biology / Virology c) Knowledge of Bioinformatics |
| Emoluments | Rs.48618/- + HRA Per Month |
| Notes | For candidates with essential qualification [as in i)], PhD in the relevant subject shall be treated equivalent to three years experience. |
| Age Limit | 40 Years |

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| Nature of Duties | <p>Prospective candidate is a self-starter, with strong commitment, good communication and managerial skills and ability to work well under pressure and balance competing priorities in a demanding work environment.</p> <ol style="list-style-type: none"> a) To provide support for planning, managing and implementation of laboratory components of the project b) Perform real time PCR and other Molecular analysis c) Train and Supervise project personnel for various serological and bacteriological testing d) Prepare/ Revise study protocols/SOPs/teaching and training materials e) Supervise data collection, transport, testing, reporting, QA/QC f) Prepare the technical reports on project activities g) Contribute to organizing meetings/workshops/training programs h) Responsible for best practices in the laboratory components of the project. i) Responsible for Best Documentation practices in the laboratory component including maintenance of laboratory records, reports, inventory (logistics and samples). j) Periodically undertake field visits to study sites / lab. k) Coordinate with other scientist in the project for smooth implementation of the project activities l) Incumbent will be responsible for timely correspondence/updates on all aspects of FBS with PI/ Co-PI and all others concerned on day to day progress of the assigned project activities. m) Any other work assigned by the Director/PI/Co-PI/Supervisory Officer. |
| Appointment & Duration | 6 months (renewable for the project duration subject to satisfactory performance and project requirement) |
| Note | Appointment may be considered at lower level if there is no suitable candidate for position of Scientist C. |

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| Name of the Post | Project Scientist B (Non-Medical) (Lab) |
| Date of Walk-in Interview | 09.01.2019 |
| Number of Post | 1 (One) (SC) |
| Project | Strengthening laboratory surveillance for pneumococcal meningitis in India to understand the impact of pneumococcal conjugate vaccine (PCV) rollout |
| Place of Posting | NIE, Chennai |
| Essential Qualification | <p>First class Master's degree in Microbiology/Medical Lab Technology/ Biomedical sciences from a recognized university with Two (2) years R&D/ teaching experience in the relevant subject.</p> <p>OR</p> <p>Second class Master's degree with Ph.D. in Microbiology/Medical Lab</p> |

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| | Technology/ Biomedical sciences from a recognized University |
| Desirable Qualification | d) Doctoral degree/Post-doctoral experience in Microbiology/Medical Lab Technology/Molecular Biology/Infectious diseases e) Previous experience in bacterial meningitis research f) Knowledge of Computer Applications/Bioinformatics. |
| Age limit | SC - 40 years (including 5 years age relaxation) |
| Emoluments | Rs. 45,990/- + HRA |
| Nature of Duties | Prospective candidate is a self-starter, with strong commitment, good communication and managerial skills and ability to work well under pressure and balance competing priorities in a demanding work environment. Duties include but not limited to following: a) To provide support for planning, managing and implementation of laboratory components of the project b) Coordinate with clinical recruitment sites in the implementation of the project especially the laboratory component c) Prepare laboratory protocols/SOPs/teaching and training materials d) Supervise laboratory personnel involved the project e) Perform laboratory analysis include real time PCR etc. f) Perform laboratory QA/QC for the project g) Responsible for best practices in the laboratory component of the project. h) Responsible for Best Documentation practices in the laboratory component including maintenance of laboratory records, reports, inventory (logistics and samples). i) Contribute to preparation of project technical reports. j) Any other work assigned by the Director/PI/Co-PI/Supervisory officer |
| Duration | 06 months (Renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Junior Nurse |
| Date of Walk-in Interview | 10.01.2019 |
| Number of post | 02 (UR-1) (OBC-1) |
| Name of the Project | "Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Thiruvallur District, Tamil Nadu, India) |
| Place of posting | Thiruvallur |
| Essential Qualification | High School or equivalent with science subject and certificate course in ANM with 5 years of experience from a recognized Institute / Board. |
| Desirable Qualification and Experience | Working knowledge of computer for data entry |
| Emoluments | Rs. 17,520/- per Month |

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| Age Limit | UR -28 Years OBC – 31 years (including 3 years age relaxation) |
| Nature of Duties | Prospective candidate is one with good nursing skills and strong commitment and ability to work well under pressure in a demanding work environment. a) Perform patient recruitment from different hospital wards b) Collect clinical history and other project specific details c) Collect biological samples (Blood, Urine, throat swab, nasal swab, stool) for laboratory testing d) Report to the project assistant/ project Scientist on case enrollment and data collection. Any other work assigned by the Director/PI/Co-PI/ Supervisory officer |
| Duration | 6 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the Post | Project Scientist - B (Non-Medical) |
| Date of Walk-in Interview | 09.01.2019 |
| Number of Post | 1 (One) (OBC) |
| Project | Etiology of Pneumonia Study |
| Place of Posting | NIE, Chennai |
| Essential Qualification | First class Master's degree in Statistics/Bio statistics/Public Health/ Social sciences from a recognized university with Two (2) years R&D/ teaching experience in the relevant subject. OR Second class Master's degree with Ph.D. in Social sciences/ Statistics/Biostatistics / Public Health from a recognized University |
| Desirable Qualification | <ul style="list-style-type: none"> • Doctoral degree/Post-doctoral experience in Statistics/Bio Statistics/Public Health/ Social Sciences • Previous experience in Health Research • Hands on Expertise in SPSS/R. |
| Age limit | OBC - 38 years (including 3 years age relaxation) |
| Emoluments | Rs. 45990/- + HRA |

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| Nature of Duties | <p>Prospective candidate is a self-starter, with strong commitment, good communication and managerial skills and ability to work well under pressure and balance competing priorities in a demanding work environment. Duties include but not limited to following:</p> <ol style="list-style-type: none"> a) To provide support for planning, managing and implementation of online data management systems of the project b) Coordinate with clinical recruitment sites in the implementation of the project especially the Data Management component c) Prepare protocols/SOPs/teaching and training materials on Data Management in the project. d) Supervise Data entry personnel involved the project e) Perform Statistical Analysis and Writing of reports etc. f) Perform data QA/QC for the project g) Responsible for best practices in the data management component of the project. h) Responsible for Best Documentation practices in the data management component including maintenance of CRF records, reports, inventory (logistics and samples). i) Any other work assigned by the Director/PI/Co-PI/Supervisory officer |
| Duration | 6 months (Renewable for the project duration subject to performance and project requirement) |

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| Name of the Post | Project Technical Assistant (Public Health Nursing) |
| Number of posts | 01 (one) (UR) |
| Date of Interview | 10.01.2019 |
| Name of the Project | “Hospital Based Sentinel Surveillance for <i>S. pneumoniae</i> and other Invasive Bacterial Disease (HBSSPIBD)” |
| Place of Posting | Institute of Child Health (ICH) Egmore, Chennai |
| Essential Qualification | <ul style="list-style-type: none"> • Graduate Degree in Nursing from a recognized university with three years relevant experience from a recognized institution OR <ul style="list-style-type: none"> • Post Graduate degree in Nursing (Child Care) |
| Desirable Qualification and Experience | <ul style="list-style-type: none"> • Graduate in Nursing with a Post Graduate Degree in Child Care Nursing or Public Health or Epidemiology • Knowledge of Computer Applications • Experience in Clinical data collection • Experience of working in Public Health / Medical Research Projects |
| Age limit | 30 years |
| Emoluments | 29565/- per month |
| Nature of Duties | <ul style="list-style-type: none"> • Assist in Collection of CSF and Sterile Body Fluids and collection of clinical specimens viz. Blood and NP Swabs etc. • Coordinate with other project staff in smooth conduct of the project |

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| | <p>activity</p> <ul style="list-style-type: none"> • Coordinate with the Nodal Agency for periodic and timely sending of CRFs, data and reports. • Assisting the Site Investigators in research activities relating to the project. • Any other duty assigned by the PI/Co-PI/ supervisory officer from time to time |
| Duration | 06 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Lab Technician – III |
| Number of posts | 01 (One) (UR) |
| Date of Interview | 11.01.2019 |
| Name of the Project | Rotavirus Vaccine Impact Assessment Study (RVIS) Project |
| Place of posting | Institute of Child Health (ICH) Egmore, Chennai |
| Essential Qualification | 12th Pass in Science subjects and two years diploma in Medical Laboratory Technology or one year DMLT + one year laboratory experience in recognized organization Note: B.Sc. Degree shall be treated as 3 years' experience |
| Desirable Qualification and Experience | <ol style="list-style-type: none"> 1. Hands on experience in Clinical Microbiology viz. collection and transport of clinical specimens, processing and culture. 2. Experience of working as part of research project team |
| Emoluments | Consolidated salary of Rs.17520/- per month |
| Age Limit | UR – 30 years |
| Nature of Duties | <ol style="list-style-type: none"> a) Clinical specimen collection processing, transport, storage and testing (as applicable) b) Documentation and maintenance of laboratory records c) Bio-waste management d) Any other work assigned by the Director/PI/Co-PI/Supervisory Officer at NIE/ICH. |
| Duration | 6 months (Renewable for the project duration subject to performance and project requirement) |

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| Name of the Post | Project Technical Assistant (Lab) |
| Number of Post | 2 Posts (UR) |
| Date of Walk in Interview | 11.01.2019 |

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| Project Name | Hospital Based Sentinel Surveillance for <i>S. pneumoniae</i> and other Invasive Bacterial Disease (HBSSPIBD) |
| Place of Posting | NIE- 1 (UR); ICH-1 (UR) |
| Essential Qualification | Graduate degree in Microbiology/Medical Laboratory Technology from a recognized university with three years experience from a recognized institution. Or Master's degree in Microbiology/Medical Laboratory Technology from a recognized institution |
| Desirable Qualification | a) Hands-on experience in clinical microbiological techniques as evidenced from work experience in recognized teaching hospital/ medical research institutions b) Hands-on experience in molecular techniques viz. nucleic acid extractions, PCR/ qPCR etc. c) Working knowledge of MS Office applications (Word, Excel, Power Point). |
| Age limit | 30 years |
| Emoluments | 29,565/- per month |
| Nature of Duties | Prospective candidate is one with good technical skills and strong commitment and ability to work well under pressure in a demanding work environment. <u>Post at ICH</u> a) Coordinating with other project staff to ensure appropriate and timely sample collection, testing and providing laboratory results within stipulated time lines. b) Perform clinical specimen (CSF, Blood and other sterile body fluids, NP Swabs etc.) processing for point of care testing, bacteriological culture and identification, AST, PCR etc. as may be applicable/ required for the project. c) Appropriate storage and shipment of specimens to designated laboratory. d) Participating in EQAS and ensuring high quality of the lab work in the project. e) Assisting the Investigators in laboratory research activities relating to the project. f) Any other duty assigned by the Site Investigator /Co-Site Investigator/ Supervisory officer from time to time. <u>Post at NIE</u> a) Perform Processing of CSF, Blood and other sterile body fluids for conventional and molecular detection. b) Perform bacterial identification and antibiotic sensitivity testing c) Prepare media and reagents for above activities following good microbiological practices. d) Perform specimen and culture archival |

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| | <p>e) Maintain stock of lab materials received and submit regular stock updates and indents.</p> <p>f) Perform documentation and maintenance of all laboratory records</p> <p>g) Perform bio-waste management</p> <p>h) Perform any other work assigned by the Director/PI/Co-PI/Supervisory Officer</p> |
| Duration | 6 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Technician – III (Lab) |
| Number of posts | 01 (one) (SC) |
| Date of Interview | 11.01.2019 |
| Name of the Project | Establishing a network of population based influenza surveillance platforms for elderly persons in India |
| Place of posting | NIE, Chennai |
| Essential Qualification | 12th Pass in Science subjects and two years diploma in Medical Laboratory Technology or one year DMLT + one year laboratory experience in recognized organization Note: B.Sc. Degree shall be treated as 3 years' experience |
| Desirable Qualification and Experience | 1. Hands on experience in Clinical Microbiology viz. collection and transport of clinical specimens, processing and culture. 2. Experience of working as part of research project team |
| Emoluments | Consolidated salary of Rs.17520/- per month |
| Age Limit | 35 years (including 5 years age relaxation) |
| Nature of Duties | <p>a) Clinical specimen collection processing, transport, storage and testing (as applicable)</p> <p>b) Documentation and maintenance of laboratory records</p> <p>c) Bio-waste management</p> <p>d) Any other work assigned by the Director/PI/Co-PI/Supervisory Officer at NIE/ICH</p> |
| Duration | 9 months (Renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Technician C (Lab) |
| Number of posts | 01 (one) (OBC) |
| Date of Interview | 11.01.2019 |
| Name of the Project | “Hospital Based Sentinel Surveillance for <i>S. pneumoniae</i> and other Invasive Bacterial Disease (HBSSPIBD)” |

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| Place of Posting | Institute of Child Health (ICH) Egmore, Chennai |
| Essential Qualification | 12th pass in science subjects or equivalent from recognized Board/Institution + <ul style="list-style-type: none"> • Two years Diploma in Medical Laboratory Technology OR • One year Diploma in Medical Laboratory Technology + one year of laboratory experience in a recognized organization |
| Desirable Qualification and Experience | <ul style="list-style-type: none"> • Graduate Degree in Medical laboratory Technology from a Government Medical College • Experience of work in a Clinical Microbiology Laboratory at a recognized Teaching Hospital/ Medical Research Institution • Knowledge of computer applications |
| Age limit | 33 years (including three years age relaxation) |
| Emoluments | 17520/- per month |
| Nature of Duties | <ul style="list-style-type: none"> • Collection, labelling, transport and preservation of CSF, Blood and other sterile body fluids, NP swabs • Sample processing, rapid test (POC), Bacteriological Culture and Identification • Assisting the performance of molecular testing required. • Assisting in research activities relating to the project. Any other duty assigned by the PI/Co-PI/ Supervisory officer from time to time |
| Duration | 6 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Staff Nurse |
| Date of Interview | 18.01.2019 |
| Number of post | 01 (one) (OBC) |
| Name of the Project | Establishing a network of population based influenza surveillance platforms for elderly persons in India |
| Place of posting | NIE, Chennai |
| Essential Qualification | Diploma in Nursing or Midwifery (GNM) or equivalent and registered nurse with any state nursing council |
| Desirable Qualification and Experience | a) B.Sc., in Nursing b) Experience in data collection in field based health research surveys c) Experience in clinical examination d) Experience in collection of nasal and oro-pharyngeal swabs e) Proficiency in speaking / reading / writing in Tamil |
| Emoluments | Rs. 30,441/-/- per Month |

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| Age Limit | OBC - 33 Years (including 3 years age relaxation) |
| Nature of Duties | a) Collect baseline socio-demographic information b) Conduct regular surveillance of the elderly study participants c) Carry out clinical assessment of surveillance positive d) Collection of oropharyngeal/ nasal swabs e) Collect cost of treatment related information from the participants f) Perform any other work assigned by the Director/PI/Co-PI/Supervisory officer |
| Duration | 11 months (Renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Senior Project Research Fellow |
| Date of Interview | 21.01.2019 |
| Number of post | 1 (one) (UR) |
| Name of the Project | Establishing a network of population based influenza surveillance platforms for elderly persons in India (INSPIRE) |
| Place of posting | National Institute of Epidemiology, Chennai |
| Essential Qualification | Post Graduate (M.Sc in Microbiology / Virology / Medical Lab Technology / Life Sciences from a recognized university with two years experience in Molecular/Virology/Microbiology) |
| Desirable Qualification | <ul style="list-style-type: none"> • Hands-on experience in Molecular / Virology techniques Viz. PCR, qPCR, Bioinformatics etc., • Knowledge of Computer Applications • Experience should be supported by experience certificates / testimonials / publications etc., from public sector / private-multispecialty hospitals / accredited diagnostic laboratories Medical research institutes / university • Preference will be given to candidates with CSIR / ICMR NET or equivalent with valid certificates |
| Age Limit | No Age Limit |
| Emoluments | Rs. 28,000 + HRA |

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| Nature of Duties | <ul style="list-style-type: none"> • Performance of lab procedures, viz PCR, qPCR etc • Maintenance of Lab equipments, logistics & their inventory • Maintenance of Laboratory records • Bio waste management • Perform any other work assigned by the Director / PI / Co-PI / Supervisory officer |
| Duration | 06 Months (Renewable for the project duration subject to performance and project requirement) |

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| Name of the Post | Project Technical Officer A |
| Date of Interview | 22.01.2019 |
| No.of Post | 1 (one) (SC) |
| Project | Hospital Based Sentinel Surveillance for <i>S. pneumonia</i> and other Invasive Bacterial Disease (HBSSPIBD) |
| Place of Posting | NIE, Chennai |
| Essential Qualification | <p>Graduate Degree in Science/Bio-statistics/Social Work from a recognized University with five years relevant experience in a recognized institution.</p> <p style="text-align: center;">OR</p> <p>Masters degree in Science /Epidemiology/Bio-statistics/Social Work.</p> |
| Desirable Qualification | <p>Knowledge of data handling, analysis and interpretation, report writing</p> <p>Knowledge of computer applications and statistical software</p> <p>Working knowledge of MS Office applications (Word, Excel, PowerPoint).</p> <p>Experience working in ICMR projects,</p> <p>Supervise Data entry personnel involved the project</p> <p>Perform Statistical Analysis and Writing of reports etc.</p> <p>Perform data QA/QC for the project</p> <p>Responsible for best practices in the data management component of the project.</p> <p>Responsible for Best Documentation practices in the data management component including maintenance of CRF records, reports, inventory (logistics and samples).</p> |

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| Age limit | SC - 35 years (including 5 years age relaxation) |
| Emoluments | 30441/- per month |
| Nature of Duties | <ul style="list-style-type: none"> • Maintenance and checking of case report forms • Monitoring online data entry • Data analysis using statistical software • Assist PI in project management • Coordinate with project staff in sentinel sites • Any other work assigned by the Director/PI/Co-PI/Supervisory officer |
| Duration | 6 months (Renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Scientist- B (Non-Medical) |
| Date of Walk-in Interview | 23.01.2019 |
| Number of posts | 2 (two) (UR-1, SC-1) |
| Name of the Project | HIV Sentinel Surveillance (NACO) |
| Place of posting | ICMR-NIE, Chennai |
| Essential Qualification | <p>1st Class Master Degree in Epidemiology / Public Health / Statistics / Bio Statistics from a recognized university with 2 years' experience in related field.</p> <p style="text-align: center;">OR</p> <p>2nd Class Master Degree in Epidemiology / Public Health / Statistics / Bio Statistics with Ph.D. in relevant subject from a recognized University</p> <p style="text-align: center;">OR</p> <p>BDS Degree with one year experience in relevant field</p> |
| Desirable Qualification and Experience | <ul style="list-style-type: none"> • Experience in Health research / AIDS Research • Knowledge of Computer Application • Use of Statistical packages in handling large volume of Health Data |
| Emoluments | Rs. 45990/- +(HRA) |
| Age | <p>UR- 35 years</p> <p>SC – 40 years (including 5 years age relaxation)</p> |

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| Nature of Duties | <ul style="list-style-type: none"> • Carry out extensive field visit to various laboratories and sentinel site across India • Conducting Regional and State level trainings • Data analysis and report writing |
| Duration | 1 year (Renewable for the project duration subject to performance and project requirement) |

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| Name of the Post | Project Technical Officer – A |
| Date of Interview | 24.01.2019 |
| Number of Post | 1 (One) (UR) |
| Project | HIV Sentinel Surveillance (NACO) |
| Place of Posting | NIE, Chennai |
| Essential Qualification | <p>Bachelor’s Degree in Computer Science / Computer Application / Information Technology from a recognized University with 5 years’ experience in R&D / Teaching from a recognized Institute.</p> <p style="text-align: center;">OR</p> <p>Post Graduate in Computer Science / Computer Application / Information Technology from a recognized Institution / University</p> |
| Desirable Qualification | <p>a. Experience in health research / AIDS Research</p> <p>b. Use of Statistical packages in handling large volume of health data</p> |
| Age limit | 30 years |
| Emoluments | 30,879/- per month |
| Nature of Duties | <ul style="list-style-type: none"> • Carry out extensive field visit to various laboratories and sentinel site across India • Conducting Regional and State level trainings • Data analysis and report writing |
| Duration | One Year (Renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Upper Division Clerk |
| Number of posts | 01 (one) (UR) |
| Date of Walk Interview | 25.01.2019 |
| Name of the Project | “Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Thiruvallur District, Tamil Nadu, India) |
| Place of posting | NIE, Chennai/Tiruvallur Field Office |
| Essential Qualification | a) 12th pass or equivalent from a recognized board with 5 years experience in Administration b) Graduate in any discipline with 2 years’ experience in administration and A typing speed of 35 WPM in English on computer in English |
| Emoluments | Rs. 16644/- per month. |
| Age Limit | 28 years |
| Nature of Duties | a) Preparation of budget and utilization statements b) Preparation of pay bills & returns c) Processing of TA claims d) Maintenance of accounts, store records, receipts & issue of stores etc. e) Maintenance of service records f) Preparation of letters etc. g) Any other work assigned by the Director/PI/Co-PI or any superior officer |
| Duration | 6 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Section Officer |
| Number of posts | 01 (one) (UR) |
| Date of Walk Interview | 25.01.2019 |
| Name of the Project | “Model District for Public Health Preparedness, Surveillance and Response: Multi-Strategic Integrated Approach in Thiruvallur District, Tamil Nadu, India) |
| Place of posting | NIE, Chennai |
| Essential Qualification and Experience | Graduate in any discipline with 5 years experience in administration / finance and accounts work |
| Desirable Qualification | Master Degree in any discipline Working experience in Govt. Institutes |

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| Emoluments | Rs.30441/- per month. |
| Age Limit | 30 years |
| Nature of Duties | <p>a) Recruitment of manpower as per norms</p> <p>b) Supervision and guidance of subordinate staff and monitoring of their performance</p> <p>c) Preparation of pay bills, processing of claims and fund management</p> <p>d) Preparation of tender documents and comparative statements</p> <p>e) Maintenance of store records and monitoring supply/ issue of stores</p> <p>f) Project secretarial work</p> <p>f) Any other work assigned by the Director/PI/Co-PI or any superior officer</p> |
| Duration | 6 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Admin cum Accounts Assistant (UDC Level) |
| Number of posts | 1 (one) (OBC) |
| Date of Walk-in Interview | 25.01.2019 |
| Name of the Project | Hospital Based Sentinel Surveillance for <i>S. pneumonia</i> and other Invasive Bacterial Disease (HBSSPIBD) |
| Place of posting | NIE, Chennai |
| Essential Qualification | <p>a. 12th pass or equivalent from a recognized board with 5 years of experience in Administration and Accounting</p> <p>b. Graduate in Commerce/Accounting/Finance with 2 years of experience in administration/finance and accounts work</p> <p>c. A typing speed of 35 WPM in English on computer</p> |
| Desirable Qualification | <p>Masters Degree in Commerce/Accounting/Finance</p> <p>Work experience in Government institutes</p> |
| Emoluments | Rs. 16644/- per month. |
| Age Limit | OBC – 31 Years (including 3 years age relaxation) |

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| Nature of Duties | <ul style="list-style-type: none"> a. Preparation of budget and utilization statements a. Preparation of pay bills & returns b. Processing of TA claims c. Maintenance of accounts and receipts d. Maintenance of budget and fund transfer records e. Preparation of letters of correspondence etc. f. Any other work assigned by the Director/PI/Co-PI or any supervisory officer |
| Duration | 6 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Data Entry Operator (Grade A) |
| Number of posts | Two (2) (UR-1, SC-1) |
| Date of Interview | 28.01.2019 |
| Name of the Project | Hospital Based Sentinel Surveillance for <i>S. pneumonia</i> and other Invasive Bacterial Disease (HBSSPIBD) |
| Place of posting | NIE, Chennai |
| Essential Qualification | Intermediate or 12 th Pass from recognized board. A speed test of not less than 8000 key depressions per hour through speed test on computer. |
| Desirable Qualification | Typing certificate in English Lower / Higher issued by State Government. |
| Emoluments | Rs. 16644/- per month. |
| Age Limit | UR- 25 years SC – 30 Years (including 5 years age relaxation) |
| Nature of Duties | <ul style="list-style-type: none"> a)Data entry of the study tools b)Administrative work related to the project c)Any other work assigned by the Director/PI/Co-PI/Supervisory officer |
| Duration | 6 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Project Field Attendant (MTS) |
| Number of posts | 01 (one) (UR) |
| Date of Interview | 29.01.2019 |
| Name of the Project | Establishing a network of population based influenza surveillance platforms for elderly persons in India (INSPIRE) |
| Place of posting | NIE, Chennai |
| Essential Qualification | 10 th Passed or Equivalent |
| Desirable Qualification and Experience | <ol style="list-style-type: none"> 1. Graduate in Science 2. Experience in assisting in and clinical examination, conducting interviews in field based health research projects 3. Experience of working as part of a research project team |
| Emoluments | Consolidated salary of Rs.15,330/- per month. |
| Age Limit | UR - 25 Years |
| Nature of Duties | <ol style="list-style-type: none"> a) Assist in Lab sample collection in the field. b) Carrying lab samples from the field to NIE c) Assist in Project Meeting arrangements. d) Perform Sterilization, Disinfection and Bio-Waste Management e) Cleaning lab equipment and other study related equipment f) Any other work assigned by Director/PI/Co-PI/Supervisory Officer |
| Duration | 11 months (renewable for the project duration subject to performance and project requirement) |

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| Name of the post | Multi Tasking Staff (lab) |
| Number of posts | Three (3) (UR-2, OBC-1) |
| Date of Walk-in Interview | 29.01.2019 |
| Name of the Project | Hospital Based Sentinel Surveillance for <i>S. pneumonia</i> and other Invasive Bacterial Disease (HBSSPIBD) |
| Place of posting | NIE, Chennai |
| Essential Qualification | 10 th Pass/ High School or equivalent |

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| Desirable Qualification | Hands-on experience in clinical microbiology laboratory techniques |
| Emoluments | Consolidated salary of Rs. 15330/- per month. |
| Age Limit | UR- 25 years OBC- 28 Years (including 3 years age relaxation) |
| Nature of Duties | a. Transportation of Clinical Specimens from study hospitals to NIE b. Assist in preparation of culture media / reagents c. Perform Sterilization, Disinfection & Bio-Waste Management d. Any other work assigned by the Director/PI/Co-PI/Supervisory officer |
| Duration | 06 months (renewable for the project duration subject to performance and project requirement) |

Instructions to the candidates:

1. Bring the filled in application with one set of photo copy of qualification and experience
2. Candidate should submit all certificates / testimonials in original for verification. Candidates who fail to bring the Original Certificates for written test / Interview will not be considered.
3. Age relaxation is admissible in respect of SC/ST/OBC candidates, Retrenched Government Employees, Departmental Candidates (including projects) and Ex-Servicemen in accordance with the instructions issued by the Central Government from time to time. Age concession to the extent of service rendered in other research projects will also be admissible for experienced and skilled persons.
4. Qualitative requirement may be relaxed to deserving candidates by the competent authority
5. Experience certificate should clearly state the nature of work during the period of employment.
6. Community/ Caste certificate: Candidates applying under OBC category shall submit attested copy of OBC Non – Creamy Layer Certificate in specified format, issued within one year from the closing date of application by the appropriate authority. Only Non Creamy Layer OBC certificates will be accepted and other certificates will not be accepted.
7. No- Objection Certificate from the current employer (for Govt./AB/PSU Servants only).
8. All posts are Contractual for the duration offered. The appointment may be renewed after every specific period of time subject to satisfactory performance and project requirement.

9. The incumbents selected will have no claim for regular appointments under NIE/ICMR or continuation of his/her services in any other project.
10. TA/DA will not be paid by NIE for attending the written test/ interview.
11. The Director, ICMR-NIE reserves the right to increase or decrease the number of posts or cancel the recruitment or re-advertise the posts, without assigning any reasons thereof, no further correspondence will be entertained in this regard.
12. Any further information may be downloaded from ICMR-NIE website which will be updated from time to time.
13. **Date of Walk-in Interview may be changed due to administrative reasons, hence, candidates are advised to check website before appearing Walk-in Interview.**

The Director/Selection Committee has the right to accept / reject any application without assigning any reason thereof and no recommendation in this matter will be entertained.

Canvassing and bringing pressure in any form for short listing, interview and employment will be a disqualification and barred from selection process.

DIRECTOR