



PUNEMETROPOLIS
पुणे महानगर प्रदेश विकास प्राधिकरण

पुणे महानगर प्रदेश विकास प्राधिकरण, पुणे

नवीन प्रशासकीय इमारत, आकुर्डी रेल्वे स्टेशन जवळ, आकुर्डी, पुणे - ४११०४४

Ph No.: 020 - 27652934

Email: pune-metroline3@pmrda.gov.in

RECRUITMENT NOTICE

Metropolitan Commissioner, PMRDA invites applications for the following posts from experienced personnel from Metro/Rail related infrastructure industries on Contract/Deputation Basis for Pune Metro Line 3 (PPP Project) and other special projects in Engineering Department 2 of PMRDA.

| S.No. | Name of Post | No. of Vacancies |
|-------|--|------------------|
| 1. | PPP Contract Expert | 1 |
| 2. | Metro Planning Manager / Architect | 1 |
| 3. | Project Manager – Systems (S & T) | 1 |
| 4. | Project Manager – Electrical (EHV/Non EHV lines) | 1 |
| 5. | SHE Manager | 1 |
| 6. | Traffic Manager and Coordinator | 1 |
| 7. | General Manager – Finance | 1 |
| 8. | DGM – PRO | 1 |

- 1) Please refer PMRDA's website - pmrda.gov.in -> Careers for educational qualification, experience requirement, procedure to apply etc.
- 2) Closing Date of Submission - April 16, 2022
- 3) A selection committee, headed by the Metropolitan commissioner, PMRDA shall consider the applications as per the criteria laid out in the PMRDA website.

-Sd-

(Vivek Kharwadkar)

Chief Engineer

Pune Metropolitan Region Development Authority



PUNEMETROPOLIS

पुणे महानगर प्रदेश विकास प्राधिकरण, पुणे

स.नं.१५२-१५३, महाराजा सयाजीराव गायकवाड उद्योग भवन, औंध, पुणे-४११ ०६७

Pune Metropolitan Region Development Authority, Pune

S.No. 152-153, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune - 411 067

Ph No.: 020- 259 33 344

Email: pune-metroline3@pmrda.gov.in

RECRUITMENT NOTICE

Pune Metropolitan Region Development Authority is implementing the 23.203 km Pune Metro Line 3 connecting Rajiv Gandhi IT Park at Hinjawadi to city centre Shivajinagar on Public Private Partnership mode. The metro is fully elevated and has 23 stations. The total Project Cost of the project is Rs. 8313 cr. The PPP work has already been awarded to the Concessionaire company & the Appointed Date was declared on 25.11.2021. The work of the Metro Project has started and is expected to complete within 40 months.

PMRDA intends to establish a Project Management Unit (PMU) for effective monitoring and execution of the Pune Metro Line 3. PMRDA intends to appoint qualified and experienced professionals for the following posts on Deputation basis/ Contract basis:

| S.No. | Name of Post | Minimum educational qualification required | Required experience | Maximum age limit | No. of Vacancies |
|-------|------------------------------------|--|---|-------------------|------------------|
| 1. | PPP Contract Expert | MBA (Finance) & LL.M/LLB | Overall experience Min. 15 Years, of which Mini. 5 Years in Govt./Pvt. Establishment on similar PPP infrastructure project | Not more than 55 | 1 |
| 2. | Metro Planning Manager / Architect | B.Arch or equivalent | Overall experience Min. 15 Years, of which Mini. 5 Years in Govt./Pvt. Establishment on Metro Project. | Not more than 55 | 1 |
| 3. | Project Manager - Systems (S & T) | BE Electrical/Electronics or equivalent | Overall experience Min. 15 Years, of which Mini. 5 Years in Govt./Pvt. Establishment on Railway/Metro Project. | Not more than 55 | 1 |
| 4. | Project Manager - Electrical | BE Electrical or equivalent | Overall experience Min. 15 Years, of which Mini. 5 Years in Govt./Pvt. Establishment on 220KV /132 KV line works or Similar Projects. | Not more than 55 | 1 |

| | | | | | |
|----|---------------------------------|---|--|------------------|---|
| | (EHV/Non EHV lines) | | | | |
| 5. | SHE Manager | BE Civil and PG Diploma in safety or equivalent | Overall experience Min. 15 Years, of which Mini. 5 Years in Govt./Pvt. Establishment on Railway/Metro Project. | Not more than 55 | 1 |
| 6. | Traffic Manager and Coordinator | ME/M.Tech (Transport) or equivalent | Overall experience Min. 15 Years, of which Mini. 5 Years in Govt./Pvt. Establishment on similar infrastructure project. Preference will be given to candidate residing in Pune | Not more than 55 | 1 |
| 7. | General Manager – Finance | B.com/M.com/ MBA | Overall experience Min. 15 Years, of which Mini. 5 Years in Govt./Pvt. Establishment on similar PPP infrastructure project. | Not more than 55 | 1 |
| 8. | DGM – PRO | Any Graduate and PG in PR | Overall experience Min. 10 Years, of which Mini. 3 Years in Govt./Pvt. Establishment on similar infrastructure project. | Not more than 35 | 1 |

Job Profile :

| S.No. | Name of Post | Job Profile |
|-------|---|--|
| 1. | PPP Contract Expert (Consolidated pay 1,20,000 - 2,50,000 PM) | Review of all the contractual matters related to Pune metro Line 3 and other Project and assisting Management in replying to contractual letters ,providing legal guidance on the Project matters and monitoring PMRDA's Court cases etc. |
| 2 | Metro Planning Manager / Architect (Consolidated pay 1,20,000 - 2,50,000 PM) | Review of Elevated Metro Stations layout & Design submitted by the concessionaire & consultants and assisting Management in finalising architectural design and review of multimodal integration requirements in Pune metro Line 3 project. Required to coordinate with Stakeholders such as PITCMRL, Consultants & Contractors etc. |
| 3 | Project Manager – Systems (S & T) (Consolidated pay 1,20,000 - 2,50,000 PM) | Review of Systems design submitted by the concessionaire & consultants and Monitoring work progress. Assisting Management in progress monitoring of Systems works in Pune metro Line 3 |

| | | |
|---|---|--|
| | | project. Required to coordinate with Stakeholders such as PITCMRL, Consultants & Contractors etc. |
| 4 | Project Manager – Electrical (EHV/Non EHV lines) (Consolidated pay 1,20,000 - 2,50,000 PM) | Review and monitoring of EHV lines (132KV/ 220KV) and non EHV lines diversion works in Pune Metro Line 3 project. Assisting Management in progress monitoring, certification of payment etc. Required to coordinate with Stakeholders such as PITCMRL, MSETCL, PMC, PCMC, MIDC, Consultants & Contractors etc. |
| 5 | SHE Manager (Consolidated pay 1,20,000 - 2,50,000 PM) | Monitoring Project Safety and SHE requirements. Required to coordinate with Stakeholders such as PITCMRL, Consultants & Contractors etc. Required to develop & present PPT presentations and organise Public safety awareness programmes |
| 6 | Traffic Manager and Coordinator (Consolidated pay 1,20,000 - 2,50,000 PM) | Review of Traffic diversion plans and Traffic management schemes submitted by the Concessionaire or prepare Traffic diversion plans as required by the Authority. Coordinate with Traffic police and different stakeholders such as PMC, PCMC, MIDC and public representatives, NGOS etc regarding Traffic management. The candidate shall study PMRDA's CMP / CTTS / DPR and suggest suitable action plans. He / She shall also attend meetings with all stakeholders relating to traffic scenarios, planning, integration. |
| 7 | General Manager – Finance (Consolidated pay 1,20,000 - 2,50,000 PM) | Review of all the Financial matters related to Pune metro Line 3 and other Projects and assisting Management in payment related issues. |
| 8 | DGM – PRO (Consolidated pay 1,00,000 - 1,60,000 PM) | Monitoring Project progress and assisting management in project advertisements/ organising public awareness events etc. Required to coordinate with Stakeholders such as PITCMRL, Consultants & Contractors etc. Required to develop & present PPT presentations and event management / organise Public awareness programmes etc. |

Note:

1. Number of posts indicated in the advertisement may increase/ decrease depending on PMRDA requirements.
2. Salary will be fixed within the mentioned pay scale based on experience and last drawn salary of the deserving candidates. If extension is provided, the salary will be increased by 5%.
3. Preferable age limits are mentioned in the advertisement. However, age limit will not be a bar for selection of the right candidate for the post.
4. The Job Profile mentioned is indicative and the personnel will have work as per the directions of PMRDA officials.
5. PMRDA reserves the right to alter any of the advertised conditions depending upon the circumstances and the candidates are bound by the same.
6. Age, qualification and experience would be as on 31 March 2022.
7. The candidates will have to submit their applications via email and post to the Metropolitan Commissioner, Pune Metropolitan Region Development Authority at S.No. 152-153, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune - 411 067 and should reach PMRDA's office on or before 16th April 2022.
Email id - pune-metroline3@pmrda.gov.in

Selection Procedure:

Shortlisted candidates for the posts mentioned in the advertisement will be called for Personal Interview. PMRDA reserves the right to shortlist the candidates for Personal Interview.

How to Apply:

1. Detailed Notice will be available on PMRDA's website - pmrda.gov.in and any Corrigendum to this will be available on the same website. Candidates are requested to visit the PMRDA website from time to time to receive updates of the Selection Procedure including schedule of interviews.
2. Candidates are required to apply via email on email id : pune-metroline3@pmrda.gov.in and offline by submitting an application under Annexure 1 and attaching relevant educational and work experience related documents/ certificates. Candidates can submit a Recommendation Letter along with communication details (Phone and Email ID) of the person recommending to the Authority.
3. No other means/ mode of application will be accepted.

4. Candidates are required to have valid personal E-mail ID & Mobile No (Whatsapp Number). It should be kept active during the recruitment process. PMRDA will send an intimation/ call letters of personal interview through the registered E-mail ID.
5. In order to avoid last minute rush, the candidates are advised to apply early enough.
6. PMRDA will not be responsible for any delay in receipt of the application or any other problem of this nature.
7. Mention the post applied and fill in the requisite details in the application format.
8. All the fields in the online application format should be filled up carefully.
9. Candidates will have to attach passport size colour photo to the application form and sign the said application.

Terms and Conditions of Contract Appointment:

1. Candidates shall quote expected salary per month in the application considering educational qualification & experience. No separate allowances will be given. Professional Tax, GPF, IT, etc. as per prevailing rules will be deducted from the salary.
2. For candidates appointed on purely Contract Basis, the tenure of appointment shall be 11 months extendable up to 36 months and can be further extended as required by the Authority.
3. The candidates can be terminated by giving notice of 1 month on either side or payment in lieu of 1 month. In case of unsatisfactory performance or misbehaviour, the services will be terminated without any notice.

Terms and Conditions of Deputation Appointment:

1. Minimum requirements on scale of pay (to be reckoned as on 31.03.2022)

Public Sector Executives in the pay scale of Rs. 60000 – 180000 (IDA) or higher. Or Government Officers working as Executive Engineer or above. The minimum length of service required in the above scale/ pay shall be three years as on 31.03.2022. In addition to this, the candidate should fulfil the criteria mentioned against each post as above. Proof of drawing scale of pay/ CTC for the three-year period to be furnished (Payslips/ IT returns).
2. For candidates appointed on Deputation, the tenure of appointment shall be 11 months extendable up to 3 years and can be further extended as required by the Authority.

General:

1. Age, qualification and experience would be as on 31 March 2022.
2. For all above posts, candidates should be proficient in working with computers and should have exposure in handling software packages like Windows, MS-Office etc.
3. While applying for these posts, the applicant should ensure that he/she fulfils the eligibility and the norms mentioned above on the specified dates and the particulars furnished by him/her are correct in all respects.
4. In case, it is detected at any stage of recruitment that candidate does not fulfil the eligibility norms and /or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature will stand cancelled.
5. If any of these shortcomings is/are detected even after appointment his/her services are liable to be terminated and appropriate legal action may be initiated against him.
6. PMRDA reserves the right to change the number of vacancies and cancel / restrict/ modify/ alter the recruitment process, if required, without issuing any further notice or assigning any reason thereof.
7. Candidates employed in Govt. Dept. / PSU/ Autonomous Body must produce "NOC" from the present employer on the date of interview.
8. No Travelling Allowances will be paid to the candidate for appearing in the Interview.
9. For any enquiry, candidates should send an email on pune-metroline3@pmrda.gov.in

Important Dates:

1. Starting date for submitting applications 30th March, 2022.
2. The candidates will have to submit their applications via post to the Metropolitan Commissioner, Pune Metropolitan Region Development Authority at S.No. 152-153, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune - 411 067 or via Email at pune-metroline3@pmrda.gov.in and should reach PMRDA's office on or before 16th April, 2022.

–Sd–

(Dr. Suhas Diwase, IAS)

Metropolitan Commissioner

Pune Metropolitan Region Development Authority

Annexure 1

TO BE FILLED IN BOLD ENGLISH CAPITAL LETTERS BY THE CANDIDATE ONLY

(* marked fields are mandatory. Candidates are advised to fill up the detailed information in the prescribed format and at relevant place only. No separate sheet attached will be considered.)

Please affix
passport size
photograph and
sign across

To,

The Metropolitan Commissioner,

Pune Metropolitan Region Development Authority at

S.No. 152-153, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune - 411 067

1. *Name of Post applied for :

2. Mode of Selection : Direct Interview

3. *Candidate's Full Name :

(Surname) (Name) (Middle Name)

4. *Date of Birth : _____ *Age : _____ *Yrs. _____ *Months _____.

5. *Gender : M/F *Nationality : _____ *Religion : _____.

6. *Permanent Address : _____

7. *Correspondence Address : _____

8. Email ID : _____

9. *Mobile No :

10. Alternate Contact No. : _____

*Specific working experience gained as under - For Deputation candidates USE THE CHART BELOW:

| Sr. No. | Name of Organization | Post Held | Pay Scale | Period | | | Nature of Duties |
|---------|----------------------|-----------|-----------|--------|----|-------|------------------|
| | | | | From | To | Total | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

14. Parent Department Name/, Address, Phone No., Competent Authority, - For Deputation candidates ONLY : _____

15. Whether one copy of application has been sent to parent department well in advance - For Deputation candidates ONLY : _____

16. Present Pay Scale with GP (details alongwith VI/VIth Pay Commission and CDA/IDA/OtherScale, ifany) - For Deputation candidates ONLY : _____

17. Present Pay and designation held : _____
18. Present employer's name, address, Phone number & key person- (For Contract Position Only) : _____
19. Date of return from earlier deputation organization, (in case of deputation candidates) : _____

20. Whether Departmental Enquiry, if any is pending, proposed, initiated against you in last10 years - For Deputation candidates ONLY : Yes/No
21. Whether your Parent Dept.will relieve you in case you are selected for Nomination /

Deputation ? * For Deputation candidates only

If so, the maximum period required for joining the duties -

On Nomination / deputation, by complying all necessary formalities : _____

22. Whether you have applied to Competent Authority for issue of Vigilance Clearance Certificate - For Deputation candidates ONLY : Yes/No
23. Whether you have applied to Competent Authority for issue of Last five years Performance Appraisal - For Deputation candidates ONLY : Yes/No
24. Whether you have applied to Competent Authority for issue of NOC (in the format attached) - For Deputation candidates ONLY : Yes/No
25. Name references and Designation, Company, Phone No and Email ID : 1. _____
2. _____

Enclosures in support of statement duly self attested (Denotes strike out whichever not applicable)

- i. Age Proof (Birth Certificate / SLC / Aadhar / PAN Card) : Yes/No
- ii. Educational / Professional qualifications (Passing certificate necessary) : Yes/No (Nos. _____)
- iii. Experience certificates : Yes/No (Nos. _____)
- iv. NOC issued by parent Department - For Deputation candidates ONLY : Yes/No
- v. Last emolument received certificate : Yes/No
- vi. Other relevant information / certificates :

DECLARATION :

I hereby declare that all the statements made by me in this application form are true and correct to the best of my knowledge and belief that nothing has been concealed or suppressed. I have enclosed

necessary documents/certificates to this effect. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter, I shall be disqualified for the post applied for and I shall be liable for any penal action.

I have read the advertisement and made aware myself about all the terms & conditions stipulated therein and affirm to abide by them. I affirm that I fulfil the requisite criteria that no Departmental Enquiry is live/pending/proposed against me as on today. I further affirm that there are No Dues, No Legal Proceedings of any nature are pending against me as of date.

Date :

Place :

Signature of candidate with name & date

For Deputation candidates

(To be given on Company's letter head)

Date:

To,

The Metropolitan Commissioner,

Pune Metropolitan Region Development Authority at

S.No. 152-153, Maharaja Sayajirao Gaikwad Udyog Bhawan, Aundh, Pune - 411 067

No Objection Certificate

This is to certify that Shri/Smt./Kumari _____ is working in this _____ office from _____ to _____ till date as _____ (post) in the pay scale of _____ having present basic in Rs. _____ & GP in Rs. _____ As per our official record, his/her date of birth is

Further it is certified that he/she has applied for the post of _____ in PMRDA on deputation/nomination basis and we found him/her is entitled to the said post as per prevailing norms of deputation. He/She fulfills the qualification, experience and prescribed criteria as specified in the advertisement as per recruitment rules for the said post in PMRDA.

We ensure that if he/she is selected, we will spare the services of Shri/Smt./Kum.

_____ Within 30 days.

We also certify that No Departmental Enquiry is pending, initiated, proposed and he/she has never been penalized in the last 5years.

This NOC is issued on his/her request.

Place :

Date:

Authorized Signatory

Name

Company seal with address Phone No/Email ID

