



All India Institute of Medical Sciences, Bhubaneswar
At: Sijua, Post: Dumduma, Bhubaneswar - 751019

AIIMS/BBSR/PSY/NCW/MHIAWW/3

Date: 10/02/2022

WALK-IN INTERVIEW

Applications are invited for the following posts under a project funded by National Commission for Women (NCW), titled “Mental health issues among working women in urban Odisha: Inter-relationship with parenting, domestic violence, psycho-sexual functioning and occupation”. The interested candidates need to send a copy of duly signed CV and application in the prescribed format (attached) to email to ncw.aiimsbhubaneswar@gmail.com or send by post to the Principal Investigator on or before 25.02.2022 by 5.00 P.M. While applying the posts, the candidates must mention the ‘project title and post applied for’ in the subject line. The interview (tentatively on 26.02.2022) will be held in hybrid mode. The final date and time will be intimated through return email.

The essential qualifications, experience, consolidated salary and service tenure are as under:

A. Field Investigator– (3 posts)

1.	Project Duration	:	Contract tenure is for upto six months or till completion of the project whichever is earlier. Initial appointment will be on contract basis for 3 months and based on performance further extension will be given.
2.	Educational Qualification	:	<ul style="list-style-type: none">✓ M.A / M.phill / PhD on Psychology / Clinical Psychology / Sociology✓ M.Sc. (Psychiatric Nursing)✓ Master in medical / psychology social work (Psychiatry social worker)✓ Master in Public health (MPH)✓ Graduate with psychology /sociology as one of the subjects.
3.	Experience	:	<ul style="list-style-type: none">✓ Research Experience in the field of mental health✓ Communication fluency in English and in local language (Odiya)(verbal and written)✓ Experience in handling or management of research projects.✓ Candidates with experience in the relevant area may be preferred.
4.	Key Skills	:	Ability to carry out psychiatric interview and administer screening and diagnostic scales.
5.	Location	:	Training at AIIMS, Bhubaneswar, Odisha, followed by field work
6.	Proposed Salary	:	<ul style="list-style-type: none">➤ 15000/- PLUS TA & DA➤ Field survey on mental health issues among working women in urban Odisha.

7.	Core Responsibilities	<ul style="list-style-type: none"> ✓ Perform Mental Status Examination and psychiatric interview ✓ Take a brief history as per semi-structured questionnaire ✓ Ability to identify common and serious mental disorders. ✓ Administer psychometric scales for evaluation of depression, anxiety, Quality of life, parenting styles, sexuality and abusive behaviour. ✓ Liaise with health centers in urban areas of different parts of Odisha for sample recruitment. ✓ Prepare reports and ensure quality of data intake. ✓ Any other job assigned by Principal investigator ✓ Female candidates will be preferred samples in owing to nature of Study
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For the post of Project Coordinator – (Requirement- 1 post) (Up to 12 month		
1.	Tenure	: Initial appointment will be on contract basis for 3 months and based on performance Following this, if found satisfactory, it shall be renewed till completion of project.
2.	Education	: <ul style="list-style-type: none"> ✓ M.A / M.phill / PhD on Psychology / Clinical psychology ✓ Master in medical / psychology social work (Psychiatry social worker) ✓ Master in Public health ✓ Graduate with psychology /sociology as one of the subjects.
3.	Experience	: <ul style="list-style-type: none"> ✓ Knowledge on project, management tools ✓ Communication fluency in English and in local language (Odia) (verbal and written) ✓ Experience in handling or management of research projects. ✓ Candidates with experience in the relevant area may be preferred. ✓ Candidates with experience in in research data and the compilation and statistical analysis of the data using SPSS software will be preferred.
4.	Key Skills	: Ability to work independently with minimal managerial supervision
5.	Location	: AIIMS, Bhubaneswar, Odisha different field zones of Odisha in the study and co-ordinate field work including field visits, if needed
6.	Proposed Salary	: <ul style="list-style-type: none"> ➤ Rs. 27000/- (including TA/DA) ➤ Field survey on mental health issues among working women in urban Odisha.
7.	Core Responsibilities	: <ul style="list-style-type: none"> ✓ Plan, execute and supervise the project to ensure timely completion. ✓ Ensure that each team has the tools it needs to meet project milestones. ✓ Create project schedules that include materials estimates and manpower needs to be submitted later. ✓ Work with field personnel to handle project issues as they arise. ✓ Data entry and statistical of the data analysis. ✓ Assist in documenting project phases and creating summary reports. ✓ Any other job assigned by PI ✓ Female candidates will be preferred owing to nature of Study

Note: If Recruitment halts, secondary to COVID-19 related issue / restriction job can be terminated with a 48hr notice but may be taken back after COVID situation is better.

How to apply?

Stage 1: Candidates should complete the application form (As per the prescribed Performa) and mail it with the copies of CV & relevant certificates mentioning, "Applying for the post of _____ under the project entitled, "Mental health issues among working women in urban Odisha: Inter-relationship with parenting, psycho-sexual functioning and occupation" to ncw.aiimsbhubaneswar@gmail.com by 5 PM of 22nd February 2022.

Stage 2: The short-listed candidates will be interviewed between 25th – 27th February 2022 via hybrid mode.

Terms and conditions:

1. These are tenure vacancies under funded project and are not employment on AIIMS Bhubaneswar pay roll. Employment will automatically terminate upon completion of the project at the discretion of the PI. And there is no liability for permanent employment on AIIMS, Bhubaneswar or Principal Investigator. Also, the candidates have no right to claim permanent employment based on this job.
2. Selected candidates have to carry out extensive touring and collect data in field.
3. In case, the candidate wishes to resign, he/she would need to give one-month notice and only after completion of the assigned work, resignation would be accepted.
4. No TA/DA will be paid for attending the interview.

For queries contact: Dr Shree Mishra (Co-investigator), Assistant Professor psychiatry, AIIMS, Bhubaneswar, Mob: 8249255952

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Dr. Susanta Kumar Padhy,
(Principal-Investigator)
Additional Professor Psychiatry
Room No: 337, Academic Block
AIIMS, Bhubaneswar
Odisha - 751019

Email: ncw.aiimsbhubaneswar@gmail.com

APPLICATION FORM

Photograph

Ref. Advt. No.	Date:	Post applied:			
Name of the Project:					
Name of the Candidate:					
Father's Name/Husband's Name:					
Date of Birth:	Present age: (In completed years)				
Present Address:					
Permanent Address:					
Phone No. <input type="text"/>	Email Id: <input type="text"/>				
Sex: Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/>	Category: UR <input type="checkbox"/> ST <input type="checkbox"/> SC <input type="checkbox"/> OBC <input type="checkbox"/>				
Marital Status: <input type="checkbox"/>					
Language Known: Oriya <input type="checkbox"/> English <input type="checkbox"/> Hindi <input type="checkbox"/> Other (Specify) <input type="checkbox"/>					
EDUCATIONAL QUALIFICATION					
SI.NO	Exam Passed	Year of Passing	Board/University	Grade/Division	Specialization
1.					
2.					
3.					
4.					
5.					
6.					

WORK EXPERIENCE						
Sl.No	Organization	Position Held	Period		Duration	Continuing/Reason for Leaving
			From	To		

Employment Exchange Registration No./ Year _____ (if any)

Employment Exchange details:

If selected what period would you require to join the post: 1 week/ 15 days/ 1 month _____ (specify)

Have you ever been declared unfit by a Medical Board Yes/ No. If yes, give details

UNDERTAKING

This is to certify that, the aforesaid information furnished by me is true and correct to the best of my knowledge and belief. I further undertake that in the event of any information is found to be incorrect or false, my candidature is liable for cancellation.

Place:

Date:

(Full Signature of the Candidate)